

**Rocky Mountain BEST Board of Directors  
(Boosting Engineering, Science and Technology)  
Daniels Fund, 101 Monroe Street, Denver 80206  
Thursday, January 9, 2014 @ 6:30pm**

**MINUTES**

Carolyn Bauer	X	Linda Scott	X
Tim Bouvia		Lois Walton	X
Kathy Geise	X	Sabina Kilpatrick - guest	X
Jose Lopez	t	Linda Scott	X
		t = telecon attendee	

**Teleconference Information:** (kmgeise@q.com – password: rmbest007):  
Please join my video meeting, Thursday, January 9, 2014 at 6:30pm Mountain  
Standard Time @ <https://global.gotomeeting.com/join/950666349>

Kathy called the meeting to order at 6.42pm.

1. **Motion was made by Carolyn to approve meeting minutes for 11/14/13 BOD meeting and seconded by Jose. Motion carried and minutes were approved.**
2. Review/Modify Agenda - changes made and included in the agenda.
  - a. Kathy recommended that we move Boosting BEST as the first item on the agenda.

Review Action Items

<b>Assigned</b>	<b>Due</b>	<b>Action</b>	<b>Status</b>
9/19/13	<del>9/26/13</del> 11/14/13	<b>Lois:</b> coordinate a financial statements training and fundraising committee meeting session for BOD.	1/9/14 - Lois is going to coordinate with Trece to get a date set-up.
11/14/13	<del>1/9/14</del> 3/13/14	<b>Jose</b> finalize the draft disaster preparedness policy and re-send for discussion and potential vote at the next meeting.	1/9/14: Jose sent updated draft before the holidays and will resend now. Board can discuss and vote at future meeting.
11/14/13	11/30/13	<b>Kathy</b> to coordinate a 2014 budget & fundraising committee working session with the BOD prior to January 9 BOD meeting.	1/9/14: DONE
11/14/13	1/9/14	<b>Linda</b> to put recommendations for TMI Director on Jan BOD agenda	1/9/14: DONE
11/14/13	<del>1/9/14</del> 3/13/14	<b>Jose:</b> formalize the concept of WOR networking, including transferring game field, prototype robot and budget, and bring proposal to the BOD.	1/9/14: Jose continues to work this.
1/9/14	1/31/14	<b>Jose:</b> contact Susan Lowrance at MSU Denver and obtain potential dates for a Strategy Planning Pre-planning session.	

5. Treasurer's Report - Lois
  - a. **Motion was made by Carolyn to approve 11/14/13 Treasurer's Report and seconded by Jose. Motion carried and minutes were approved.**
  - b. **Motion was made by Carolyn to approve Treasurer's Report dated 12/31/13 with direction to make minor adjustments before closing the 2013 accounting year and seconded by Jose. Motion carried.**
  - c. **Motion was made by Carolyn to approve the 2014 Budget with minor corrections to title and seconded by Jose. Motion carried.**
  
6. RM BEST Robotics
  - a. Report on 2013 Regionals - Kathy did not attend. She reported that there were no negative comments back from the teams. Five of our six attending teams were awarded trophies.
  - b. Report on 2014 activities - Carolyn reported that Kit team is starting on Jan 13; the 2014 Game Teaser is available on You Tube; Lois and Carolyn are trying to arrange RM BEST presentation at the March HARA meeting.
  - c. Disaster Preparedness Report - Jose is resending the draft for Board review and discussion at March BOD meeting.
  
7. Upcoming Strategic Planning Meeting
  - a. Jose has been working with Susan Lowrance at MSU Denver to schedule a Strategy Planning Pre-planning session and will notify BOD of potential dates.
  
8. BOD Outreach and Networking - items still in work.
  - a. MSU Denver Strategic Partnership Development Project - Jose
  - b. Wings Over the Rockies - Jose
    - i. Proposal for RMB to give 2013 Game Field to WOR.
  
9. Fundraising Committee Report
  - a. Boosting BEST - Sabina Kilpatrick, Event Chair
    - i. Kathy introduced Sabina Kilpatrick who is the 2014 Boosting BEST event chairperson The event is scheduled for Thursday, Feb 27; 6pm - 8:30pm. We discussed schedule for the event and Sabina gave a report on the plans she has for the event. She provided attending BOD members with hard copy invitations and advised that she has been working with Linda King to distribute a soft-copy invitation to all 2013 volunteers.
    - ii. In 2014, there will be items for sale that will not be auction items.
    - iii. Carolyn will coordinate invited schools to stay between 6pm-7:30pm. She will advise that they are welcome to stay for the entire event but RSVPs are necessary to help ensure an accurate head count for food.
  
10. Teacher Mentor Institute
  - a. BOD recommends that we pursue July 28/29, 2014 dates for TMI with location TBD.
  
11. New Business

- a. Regional Development Director - **Carolyn made a motion to approve Kathy Geise as the RM BEST Regional Development Director and Jose seconded. Motion was approved.**
- b. BOD decided that the 2014 BOD Annual Meeting will be held on March 13 at 5:00pm. Two year terms are expiring for Jose Lopez, Carolyn Bauer, Tim Bouvia, so their elections will be to fill those 3 Board positions.

12. Record New Action Items – see above.

### 13. Upcoming Meetings

- a. BOD meetings - every other month on the 2nd Tuesday of the month as follows:
  - i. January 9
  - ii. March 13
  - iii. May 8
  - iv. July 10
  - v. September 11
  - vi. November 13
- b. Steering Team meetings - every month on the 4th Thursday of the month as follows:
  - i. January 23
  - ii. February 20 (note: changed to 3rd Thurs due to Boosting BEST)
  - iii. March 27
  - iv. April 24
  - v. May 22
  - vi. June 26
  - vii. July 24
  - viii. August 28
  - ix. September 25
  - x. October 23
  - xi. November - TBD (4th Thursday is Thanksgiving)
  - xii. December - TBD

Meeting adjourned at 8:45pm.

Respectfully submitted,  
Linda Scott, Secretary  
Rocky Mountain BEST